

April 15, 2023

**NOTICE OF ANNUAL GENERAL MEMBERSHIP MEETING**

To : ALL MEMBERS  
**TSPI MUTUAL BENEFIT ASSOCIATION, INC.**

Please take notice that the Annual General Membership Meeting of **TSPI Mutual Benefit Association, Inc.** shall be held on May 8, 2024, Wednesday at 1:00 PM, to be conducted virtually via Zoom (link will be sent via separate notice).

The following is the Agenda:

1. Call to Order
2. Proof of Required Notice
3. Determination of Quorum
4. Approval of the Minutes of the Annual General Membership Meeting dated May 3, 2023
5. Board and Management Report
6. Ratification of Audited Financial Statements for CY 2023
7. Ratification of all Acts of the Board, of the Executive Committee and of Management
8. Appointment of External Auditor
9. Election of the Members of the Board of Trustees
10. Members' Forum
11. Other Matters
12. Adjournment

For the purpose of this meeting, only those who have completed their Membership Application Forms with Proxy and with Valid ID of **as of April 30, 2024** are entitled to attend and to vote in the said meeting.

Each member shall be entitled to one (1) vote, and he may vote either in person or by Proxy.

Should you be unable to attend the meeting in person, the appointed representative in the Proxy Form will be your official representative. Should you need to update the Proxy Form, you may request a copy of the form from TSPI MBAI. To be valid, Proxies must be received by the undersigned or through the Insurance Officers or at the Head Office located at the 3<sup>rd</sup> floor, Tulay sa Pag-uunlad Inc. Bldg., not later than the closing of the business hours of May 7, 2024.

By Order of the Board of Trustees,

  
**ATTY. LEONARDA B. DIAZ-BANASEN**  
*Corporate Secretary*